

## NOTICE OF AGM

Notice is hereby given that the 10<sup>th</sup> Annual General Meeting of the Company will be held at Aston Hall Hotel, Worksop Road, Aston, Sheffield, S26 2EE on Thursday, 10<sup>th</sup> November 2016 12 noon in order to –

- A. Welcome and Review of the Year - Outgoing President
  - B. To confirm the appointment Lisa Pogson as the new President
  - C. To present retiring President with his Past President's badge of office
  - D. Confirm the appointment of two Non-Executive Directors.
  - E. Announce the appointment of new and re-appointed Councillors to the Chamber's Representative Council.
  - F. To approve the appointment of two new Vice Presidents
  - G. Consideration of the Accounts and the Annual Report.
- Please note that the accounts are available for download along with a proxy form at the Company's website [www.brchamber.co.uk](http://www.brchamber.co.uk) and hard copies will be available at the meeting (and can otherwise be provided upon request).
- H. The Year Ahead – Looking Forward to 2017
  - I. Guest Speaker – Cllr. Lyndsay Pitchley – Mayor of Rotherham

Dated: 12<sup>th</sup> October 2016

BY ORDER OF THE BOARD

Dominic Beck  
Company Secretary

## Notes to the Notice of the AGM

1. As a member of the Company, you are entitled to appoint a proxy to exercise all or any of your rights to attend, speak and vote at the Meeting and you can obtain a proxy form from the Chamber website [www.brchamber.co.uk](http://www.brchamber.co.uk)

You can only appoint a proxy using the procedures set out in these notes.

2. A proxy does not need to be a member of the Company but must attend the Meeting to represent you. Details of how to appoint the Chairman of the Meeting or another person as your proxy using the proxy form are set out in the notes to the proxy form.
3. If you do not give your proxy an indication of how to vote on any resolution, your proxy will vote or abstain from voting at his or her discretion. Your proxy will vote (or abstain from voting) as he or she thinks fit in relation to any other matter which is put before the Meeting.
4. The notes to the proxy form explain how to direct your proxy how to vote on each resolution or withhold their vote.

To appoint a proxy using the proxy form, the form must be completed and signed, sent or delivered to the Company at:

Barnsley & Rotherham Chamber of Commerce  
2 Genesis Business Park  
Sheffield Road  
Rotherham S60 1DX

and received by the Company no later than 12 noon on Monday, 7<sup>th</sup> November 2016.

5. To change or terminate your proxy instructions simply submit a new proxy appointment using the methods set out above. Note that the cut-off time for receipt of proxy appointments (see above) also apply in relation to amended instructions; any amended proxy appointment received after the relevant cut-off time will be disregarded.